Wikiprint Book

Title: Write window

Subject: YAM - Yet Another Mailer - Documentation/Windows/Writewindow

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Languages:

- **English**
- Español

Write window

This window will appear when you choose to write a new message or answer or forward an already existing message. You can open TWO Write windows at a time. The Write window consists of three sheets, laid out as shown below. The menu bar is the same for each sheet.

Menu bar: Text Edit Attachments Options

```
 .----------------------. .------------------.   .--------------------.
|       Message         | |   Attachments    |   |      Options       |
|                       |_|__________________|___|____________________|
|                                                                      |
|                                                                      |
|                                                                      |
|                                                                      |
|            The big text edit field on the 'Message'                  |
|            sheet is the internal editor which you                    |
|            can use to enter your message.                            |
|                                                                      |
|                                                                      |
|                                                                      |
|                                                                      |
`----------------------------------------------------------------------'
```

```
Send now Send later Save as draft Cancel
```

These four buttons appear at the bottom of each sheet:

Send now

Prepares the message for sending, moves it to the Outgoing folder and tries to send the mail at once. For this option to work correctly, there must be a TCP/IP stack running and online.

Send later

Prepares the message for sending and copies it to the Outgoing folder. Use this button when working offline.

Save as draft

Cancel

Use this button if you've changed your mind. **BEWARE:** All input made in this window will be lost. But don't worry, a security requester will popup before YAM really discards any modifications you have made. (It won't show up if you haven't made any modifications in the message itself, though).

Message sheet

Above the large text editor area there are three header fields and a toolbar.

To

Insert here the main recipient you wish to send the actual message to. You can use names or aliases from the address book or even full e-mail addresses in case the recipient does not exist in the address book. If you wish to enter several recipients, you have to separate them by inserting commas.

There are several ways of importing here any recipient which can be found in your address book -- just select the method you feel more comfortable with:

1. click on the pop-up button to the right, thereby opening the address book. Now you can either double click on any entry you want, or drag it over to the text field holding the left mouse button.
1. while the address book window is open, you can click the **To:** button there to automatically add the current entry to the **To:** field of your message. To add several recipients, just select them one by one and click the **To:** button in turn.
1. lastly, a newly introduced and more elegant method is to just start typing the alias, first name or email address of your recipient in the **To:** field. This way you are quickly presented with a dropdown list of the possible matches, taken from your address book.

   <Shift-Return> adds only the recipient address and drops the real name, whilst pressing <Return> without selecting a recipient will add the first match in the dropdown list. Both techniques can be combined.

If YAM cannot find a name or alias you've inserted manually into the **To:** field, you will get an error report as soon as you try to send [later] or hold your message. Please double check your spelling, or just use one of the selection methods outlined above.

Example:

jdoe, boss@?

Cc

Subject

What the mail is all about. When a mail is answered, there will be a **Re:** inserted in front of the original subject, whereas when forwarded a **(fwd)** will be added at the end.

Toolbar

1	2	3	4	5	6	7	8	9	10	11

1 [Editor]	same as menu item Text/Launch editor
2 [Insert]	same as menu item Text/Insert as/Plain
3 [Cut]	same as menu item Edit/Cut
4 [Copy]	same as menu item Edit/Copy
5 [Paste]	same as menu item Edit/Paste
6 [Undo]	same as menu item Edit/Undo
7 [Bold]	same as menu item Edit/Textstyle/Bold
8 [Italic]	same as menu item Edit/Textstyle/Italic
9 [ULined]	same as menu item Edit/Textstyle/Underlined
10 [Colored]	same as menu item Edit/Textstyle/Alternative color
11 [Search]	allows you to search the text for a given string

Internal editor

YAM uses the efficient MUI class TextEditor.mcc for message handling. Many aspects of the editor, such as keybindings, spellchecking or fonts can be changed in the **TextEditor** sheet of the MUI configuration . Although you can modify the keybindings, here is a list of the important default settings in TextEditor 15.9:

<Control-Up> go to the start of the text
<Control-Down> go to the end of the text
<Control-Left> go to the start of the line
<Control-Right> go to the end of the line
<Alt-Up> previous page
<Alt-Down> next page
<Alt-Left> previous word
<Alt-Right> next word
<RAmiga-x> cut

<RAmiga-c> copy
<RAmiga-v> paste
<RAmiga-z> undo
<RAmiga-RShift-z> redo
<Command-Help> suggest a word
<Del> delete the character
<Shift-Backspace> delete to start of line
<Shift-Del> delete to end of line
<Alt-Backspace> delete to start of word
<Alt-Del> delete to end of word
<Alt-Tab> quit editor

The TextEditor homepage can be found at ?http://sourceforge.net/projects/texteditor-mcc/

Attachments sheet

You can add one or more files to your message. This way you can send binary files such as archives, pictures, etc. via e-mail. You can choose the method of encoding (MIME or UUencoded) and write a comment for each file. Files can be archived automatically to reduce the size of the resulting message.

The attachment list contains five columns: filename, size (in bytes), contents, encoding and description. You can re-order the files using Drag & Drop .

Buttons and Gadgets

Add file(s)

You can select one or more files, which will be added as new attachments to the list. YAM recognizes over 20 filetypes automatically and will fill in the **MIME type** field accordingly.

Pack & add

By adding files this way, they will be archived with e.g. LhA, LZX or ZIP before being actually attached to the message. Select the files you would like to add to the archive and then enter an archive name. You can define the archiver in the configuration window, under Miscellaneous .

Remove

Removes the selected entries from the list.

Rename

Display

Displays the selected entry using one of the programs contained in the MIME viewers list. The program used by default is MultiView.

MIME type

As long as YAM recognizes the filetype of the attachment, the correct MIME type will be inserted automatically, otherwise the default setting (**application/octet-stream**) will be used. Before defining a new MIME type, please check that is isn't already part of the pop-up list.

Additional file types defined in the MIME configuration are also used automatically.

Example: image/gif

Description

Here you can enter a comment about the actual attachment.

Example: Picture from our summer holidays (GIF format)

Options sheet

The items in the Options menu correspond to the buttons on this sheet.

Options

Additional header

If for any reason it should become necessary to add one or more special header lines to a message, you can enter these here. Several lines must be separated by inserting '\n'. YAM will prepend the entered headers with **X-YAM-Header-** in the resulting message.

Example: Keywords: Amiga, YAM\nPassword: CuriosityKilledTheCat

Charset

Importance

Specify here how important the message is for the recipient. Messages noted as important will usually be displayed with an exclamation mark in the status line and put into first place by automatic mail sorting. The level of importance is stored in the **Importance:** header.

Signature

Here you can replace the standard signature by one of the alternative signatures, or switch it off completely for this message.

PGP security level

Select here which security measures you want to take for this message.

none: Normal mail transfer.
sign: The message will be signed with your PGP public key and saved in multipart/signed format. The text of the message will be readable without PGP.
encrypt: The message will be encrypted using the recipient's PGP key and saved in multipart/encrypted format.
sign and encrypt: This is a combination of the two previous options, allowing the recipient to check the sender's identity.
send anonymously: The mail will be sent using an ANON service, so the sender will stay anonymous.
default: The mail will use whatever security measures have been selected for this recipient in the address book, or "none" if this recipient cannot be found there.

Further information about PGP and security issues can be found in the PGP and Configuration/Security chapters.

Send options

Delete after sending

Activate this option if you want the message to be deleted right after being transmitted, instead of being copied to the 'Sent' folder.

Return receipt

Add personal info

Check this option to create a special **X-SenderInfo:** header containing personal data like your postal address, phone number, homepage, date of birth or URL of your picture. If the recipient works with YAM too, (s)he will be able to create an address book entry and fill it with your data. To get this to work, add an entry in your address book containing your data (YAM will find your entry based on the email address). If one exists, enter the WWW address of a small photo of yourself in the "address book" section of the configuration.