

**Languages:**

- **English**
- [Español](#)
- [Français](#)

**Windows**

The following pages are explaining the use of YAM based on the different windows it presents to the user during its use.

[Main window](#) How to receive and send mail, copy it, etc.

- [Folder list](#)
- [Message list](#)
- [Toolbar](#)

[Write window](#) Writing e-mail messages.

- [Message sheet](#)
- [Attachment sheet](#)
- [Options sheet](#)
- [Glossary](#)

[Read window](#) Reading e-mail messages.

- [Toolbar](#)
- [Folder settings](#) Editing a folder.
- [Addressbook](#) Saving useful addresses.
  - [Entering addresses](#)
- [Mail transfers](#) Downloading and sending messages.

[Search window](#) Finding a particular message.

- [Search criteria](#)
- [Multiple Users](#) Defining multiple users.

**Drag & Drop**

Like many modern programmes, YAM supports drag&drop. This means that you can grab an object with the left mouse button and drop it over another object by releasing the mouse button to trigger some operation.

YAM supports the following drag&drop operations:

Source	Destination	Operation
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Message list	Recipient field	Extract recipient from message
Message list	Attachment list	Add message as attachment
Message list	Folder list	Move messages
Folder list	Folder list	Rearrange folders
Attachment list	Attachment list	Rearrange attachments
Address book	Address book	Rearrange address book entries
Address book	Recipient field	Get recipient from address book
Address book	Editor window	Insert address in letter
Address book	Member list	Add members to distribution list
Member list	Member list	Rearrange list members
Text file	Editor window	Insert file in letter
Text file	Attachment list	Add file as attachment
Text file	Applcon	Use file as text in new message
Binary file	Applcon	Use file as attachment in new message
Binary file	Editor window	Add file as attachment
Binary file	Attachment list	Add file as attachment